

MELLOR PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 6th May 2025 which commenced at 18.03 held at the Methodist Church, Mellor Lane, Mellor.

Present Cllrs: Bernard Murtagh Chair, Jennifer Proctor Vice Chair, Ian Flaherty, John Fletcher, Sharon Hughes, Susan Outhwaite, Robin Walsh, Clerk and 1 member of the Public.

1.	Election of CHAIR for Mellor Parish Council Nominated Bernard Murtagh and Jennifer Proctor Following nominations the Clerk advised Council the Chair had not responded to any email since October 2024 and had been unavailable for all events since October. Following no communication the Clerk was advised to seek permission for the VC to sign AGAR amendments. He failed to meet the Clerk at a meeting he requested. The Chair did not attend any of the Liaison Meetings as the Council representative. The Chair advised he had just sent the Clerk an email prior to the meeting. No email was received. The Clerk firmly advised the Chair would be required to take on the role as Acting Clerk following her resignation which he acknowledged. Bernard Murtagh received a majority vote (IF, SO, SH) and was appointed Chairman and signed the declaration of office as Chair.
2.	To receive and approve any apologies for absence. Apologies were accepted from Claire Batty.
3.	To receive declarations of pecuniary or personal interest. None
4.	Adjournment for Public session (max 5 mins per person) max 15 minutes. A resident advised that rear of the shops on Carter Fold was in a terrible state of repair and asked if Council knew who owned it.
5.	The Minutes of the previous Annual Parish Council Meeting held on 9 th May 2024 duly approved and signed on 5 th June 2024 were noted .
6.	The Minutes of the Parish Council Meeting held on 3 rd April 2025 Were approved and signed by the Chair.
7.	The meeting dates for 2025/26 were approved as: 5th June 2025, 3rd July 2025, 4th September 2025, 2nd October 2025, 6th November 2025, 4th December 2025, 5th February 2026, 5th March 2026, 2nd April 2026 incl. the Annual Parish Meeting commencing at 7pm at Mellor Methodist Church.
8.	Update on matters arising since the last Minutes. None.
9.	To agree the amendment of the Financial Regulations <i>circulated to Council.</i> Cllr Sue Outhwaite proposed the amendments be deferred which was resolved by a majority. Deferred.
10.	To consider any Planning Applications 3/2025/0262 Pack Horse Garage Mellor Brow Mellor BB2 7PL Proposed five new dwellings on site of former Pack Horse Garage. No Comments 3/2025/0259 Everything Retreat Pendle View and Pendle View Lodges Primrose Lane Mellor BB2 7EQ Retention of land in association with holiday lodges and wellbeing centre. No comments 3/2025/0174 The Rann Saccary Lane Mellor BB1 9DL Proposed two-storey side extension, single storey rear extension and fenestration alterations to the western and southern elevations. <i>(Received after the Agenda was posted. Council was advised by the Clerk in the April meeting and circulated thereafter)</i> No comments. 3/2025/0239 Glendene Barker Lane Mellor BB2 7EE Proposed replacement dwelling following demolition of existing house and garage plus extension of the residential curtilage. No comments. 03/2025/0292 Mellor House Primrose Lane Mellor BB1 9DN circulated Proposed replacement dwelling, annexe and garage to include link extension and pergola above garage. Creation of new vehicular access No comments.
11.	To consider the Grant from RVBC of £500 for the VE Day 80 th Celebrations. Considered and resolved to donate to Mellor Community Association
12.	To consider and resolve the renewal of the Parish Council Insurance in the sum of £5382.96 incl. tax due on 1 st June 2025 Resolved to be agreed.

13.	To consider and resolve to accept the renewal of the NALC & LALC Membership for 1 st April 2025 to 31 st March 2026 in the sum of £446.59 Resolved. Cllr Robin Walsh gave apologies and left for a prior engagement.
14.	<p>Election of Officers</p> <p>a. Vice Chairman Debated and resolved no Vice Chair was required.</p> <p>b. Playground Officer The Chair advised Councillors in his opinion this should be done by an outside company as Councillors could be liable. A debate on cost followed. Jennifer Proctor was elected as the Officer as no other councillor would undertake the role but advised she was away on holiday from the following day. The Chair agreed to conduct the two inspections whilst Cllr. Proctor was away on holiday. He enquired what the role entailed. Cllr. Proctor advised a course had been booked and paid for costing £150 to train as a play area officer but the councillor did not attend the course. Cllr. Ian Flaherty left the meeting at 6.33pm. Clerk queried if the Chair would definitely undertake the inspections and be well enough and he affirmed he would conduct the inspections. Cllr. Jennifer Proctor left the meeting at 6.39pm. Cllr. Sue Outhwaite left the meeting at 6.40pm. Clerk advised the Meeting was now inquorate with only 3 councillors present. Chair closed the Meeting at 6.40pm.</p>
The next meeting of Mellor Parish Council will be held on Thursday 5 th June 2025 at Mellor Methodist Church, Mellor Lane, Mellor at 7pm.	

Finished at 6.40pm